

## ACMS REPORTING CATEGORY HOME PAGES

When first accessing the reporting home page the user will be presented with the following home page:

The screenshot displays the ACMS Reporting Category Home Page. The interface includes a top navigation bar with the ACMS logo, a 'Home' button, and a 'REPORTING HELP' link. The main content area is divided into several sections:

- Limits:** A section on the left with a 'Limits' header and an 'Apply Limits' button. It contains several filter categories:
  - FISCAL YEAR:** A dropdown menu with options '2004' and '2005'.
  - COOPERATOR:** A dropdown menu with options 'AIS Thor Dahl Shipping' and 'AAAA Self Storage'.
  - ORGN LEVEL 1:** A dropdown menu with options '0000' and '0100'.
  - ORGANIZATION:** A dropdown menu with options '0000', '1001', and '2200'.
  - AGREEMENT STATE:** A dropdown menu with options 'AZ' and 'CA'.
  - AGREEMENT TYPE:** A dropdown menu with options 'CA' and 'CR'.
  - COUNTRY:** A dropdown menu with options 'Argentina' and 'Germany'.
  - ACTIVITY:** A dropdown menu with options 'Activity', 'African Horse Sickness', and 'Animal Health Monitoring'.
- ACMS - Agreements:** A section on the right with a 'Welcome' message and 'Quick Instructions' for using the reports.
- Agreement Reports:** A section on the right listing various reports:
  - Agreements By Activity:** Report Provides all agreements by Recipient Type and Work Category. Can be filtered By Fiscal Year, Co-operator, Type, State.
  - Agreements By State:** Report Provides all agreements by Recipient Type and Work Category. Can be filtered By Fiscal Year, Co-operator, Type, State.
  - Agreements By co-operator:** Report Provides all agreements by Recipient Type and Work Category. Can be filtered By Fiscal Year, Co-operator, Type, State.
  - Agreements by work category:** Report Provides all agreements by Recipient Type and Work Category. Can be filtered By Fiscal Year, Co-operator, Type, State.
  - Agreements By Status:** Agreements By Status - Can be filtered by Fiscal year, ORGN, Co-operator, Type and State.
  - Co-operator Listing:** Report of all Co-operators.
  - Contacts Listing:** Report of all contacts.
- Agreement Pivots and Charts:** A section on the right listing:
  - Agreement Pivot:** Provides Pivots to allow for filtering for agreements within ACMS, also provided are charts of the data filtered.
  - Agreement Chart:** Agreement Charts - By Activity and By CO-Operator.
- Active Filters:** A section at the bottom showing the currently active filters.

Numbered callouts (1-8) point to specific elements: 1 points to the 'Home' button; 2 points to the 'REPORTING HELP' link; 3 points to the 'ACMS - Agreements' section; 4 points to the 'Agreement Reports' section; 5 points to the 'Agreement Pivots and Charts' section; 6 points to the 'FISCAL YEAR' dropdown; 7 points to the 'Apply Limits' button; 8 points to the 'Active Filters' section.

Descriptive boxes provide additional context:

- Top Navigation and navigation between pages.** (Points to the top bar)
- Available Limits for Reports** (Points to the 'Limits' section)
- Currently Active Limits** (Points to the 'Active Filters' section)
- List of pivot tables for category** (Points to the 'Agreement Pivots and Charts' section)

Apply Limit(s) buttons to allow selection of Limit

Report overview and quick help text.

Link to help on reporting

The screenshot displays the ACMS - Agreements reporting interface. On the left is a 'Limits' sidebar with various filter categories. The main area is titled 'ACMS - Agreements' and contains a welcome message, quick instructions, a list of report types, and a section for pivots and charts. At the bottom is an 'Active Filters' section.

**Callout 1:** Points to the 'Limits' sidebar header.

**Callout 2:** Points to the 'REPORTING HELP' link in the top right corner.

**Callout 3:** Points to the 'Apply Limits' button in the top left of the main area.

**Callout 4:** Points to the 'Quick Instructions' section in the main area.

**Callout 5:** Points to the 'Agreement Pivots and Charts' section header.

**Callout 6:** Points to the 'FISCAL YEAR' dropdown menu in the Limits sidebar.

**Callout 7:** Points to the 'Apply Limits' button in the Limits sidebar.

**Callout 8:** Points to the 'Active Filters' section at the bottom of the page.

**Limit Categories in Sidebar:**

- FISCAL YEAR:** -- FISCALYEAR --, --Ignore--, 2004, 2005
- COOPERATOR:** -- COOPERATOR --, --Ignore--, \*If you cannot find your Co, A/S Thor Dahl Shipping, AAAA Self Storage
- ORGN LEVEL 1:** -- REPORTING\_ORG\_1 --, --Ignore--, 0000, 10100
- ORGANIZATION:** -- ORGN --, --Ignore--, 0000, 1001, 2200
- AGREEMENT STATE:** -- STATE --, --Ignore--, AZ, CA
- AGREEMENT TYPE:** -- AGREEMENTTYPE --, --Ignore--, CA, CR
- COUNTRY:** -- COUNTRY --, --Ignore--, Argentina, Germany
- ACTIVITY:** -- ACTIVITY\_NAME --, --Ignore--, Activity, African Horse Sickness, Animal Health Monitoring

**Main Area Content:**

**ACMS - Agreements**

Welcome to the Agreement Reports. For detailed instructions on using these reports click on Reporting Help Link above.

Quick Instructions:

1. To limit data select one or more limits from the drop down menu's to the left.
2. Click "Apply Limit(s)" to activate limits.
3. Then choose a report, pivot or chart from the list below.
4. To remove a limit(s) select "Ignore" from the limit box and then click "Apply Limit(s)."

**Agreement Reports**

<a href="#">Agreements By Activity</a>	Report Provides all agreements by Recipient Type and Work Category. Can be filtered By Fiscal Year, Co-operator, Type, State
<a href="#">Agreements By State</a>	Report Provides all agreements by Recipient Type and Work Category. Can be filtered By Fiscal Year, Co-operator, Type, State
<a href="#">Agreements By co-operator</a>	Report Provides all agreements by Recipient Type and Work Category. Can be filtered By Fiscal Year, Co-operator, Type, State
<a href="#">Agreements by work category</a>	Report Provides all agreements by Recipient Type and Work Category. Can be filtered By Fiscal Year, Co-operator, Type, State
<a href="#">Agreements By Status</a>	Agreements By Status - Can be filtered by Fiscal year, ORGN, Co-operator, Type and State
<a href="#">Co-operator Listing</a>	Report of all Co-operators
<a href="#">Contacts Listing</a>	Report of all contacts

**Agreement Pivots and Charts**

<a href="#">Agreement Pivot</a>	Provides Pivots to allow for filtering for agreements within ACMS, also provided are charts of the data filtered.
<a href="#">Agreement Chart</a>	Agreement Charts - By Activity and By CO-Operator

**Active Filters**